Instructions for completing Cremation Forms

cremation-online.com

FAX ALL COMPLETED FORMS TO - *****972-406-1480*****

Form 1: Vital Statistical Information for Texas Death Certificate Please <u>complete entire</u> form.

Form 2: Authorization or Refusal to Embalm at Funeral Establishment or Other Location Sign by the "x" at the **bottom** of the form where indicated to refuse embalming.

Sign by the "x" in the **center** of the form where indicated if the deceased is to be embalmed.

Form 3: Authorizations of Disclosure Agreement

Read and sign by "x" at the bottom of the form where indicated.

Form 4: Proviso

Please read the information on this form carefully and then sign by the "x" at the bottom of the form where indicated.

Form 5: Crematory Authorization (2 PAGE FORM)

Page 1: <u>Top of page</u>: Enter the name of the deceased at top in space provided. Center of page: Initial whether deceased has a pacemaker or other implants.

Page 2: Top of page: 1) Legal next of kin (*see legal next of kin below) must sign by "x" in front of a notary. 2) Notary must sign, stamp and date where indicated.

**Note: If for some reason you can't have this page notarized, you must fax a <u>readable</u> copy of your driver's license with the paperwork.

<u>Center of page</u>: Under identification, initial option #3 to waive ID viewing.

<u>THIS IS THE ONLY FORM THAT REQUIRES NOTARIZING AND</u>

THE ONLY FORM THAT REQUIRES THE LEGAL NEXT OF KIN SIGNATURE.

*See below regarding Legal Next-of-Kin

*Legal Next-of-Kin (1) Spouse (if still legally married or in Texas common law) is required to sign the Crematory Authorization form. If there is no spouse the legal next of kin who is closest in blood lineage to the deceased is required to sign: (2) all adult and/or all minor children (person who has custody of minor children has to sign for the minor), (3) both parents, (4) all siblings, etc.

(If unsure, please call 1-800-300-1655 for clarification)

Form 6: Important Information

Please read this form carefully and then sign at the bottom of form above "responsible party".

Form 7: How Did You Hear About Us?

Indicate how you found out about "North Dallas Funeral Home/cremation-online.com" then sign by "x" in the middle of the form.

Form 8: North Dallas Funeral Home/cremation-online.com – Statement of Funeral Goods & Services (contract) Note*(This will be sent to you <u>AFTER</u> we receive your paperwork)

Please provide us with a fax number or email address as to where to send this form for signing.

When you receive please sign at the "X" on the right hand side of form and fax back to us.

Then please call with your <u>credit card information</u>. **FAX ALL FORMS TO – 972-406-1480**

(Your payment receipt will be with the certified copies of the death certificate you order.)

*****Please note*****

The cremation cannot take place until payment for these services has been rendered.

PLEASE FAX ALL THE ABOVE COMPLETED FORMS TO 972-406-1480

Vital Statistical Information for Texas Death Certificate

Please Print Legibly *Note: Please us

*Note: Please use legal names not nicknames

Date of Death:	Social Securit	ty Number:		
First Name:	irst Name:Middle Name:			
Last Name:	Suffix:	Maic	en Name:	
Date of Birth:		Age:G	<mark>ender</mark> : Male	_ Female
Birthplace: City	State/Co	ountry		
Marital Status: Widowed	Divorced	Never Marri	ed M	[arried
Surviving Spouse: First	Middle	Las	M	aiden
Deceased Address:		Apt. #	_ City:	
State: Zip:	Ext County: _		Inside City Lim	nits: Yes No _
<mark>Father's Name</mark> : First	Middle		Last	
<mark>Mother's Name</mark> : First	Middle		Maiden	
Education: 8 th grade or less	9th – 12 th (no dipl	oma)	-	
High School Graduate or GED	Some College	(no degree) _		
Associate Backslan's	Master's	Doctorat	eTı	rade
Associate Dachelor s				
	T _y	pe of Industry	<mark>/</mark> :	
Usual Occupation:			<mark>/</mark> :	
Usual Occupation: Ever a Police Officer in Texas: Y	YesNo			
Usual Occupation: Ever a Police Officer in Texas: Y Ever in Armed Forces: Yes	Ves No _ No Which Br	ranch:		
Usual Occupation: Ever a Police Officer in Texas: Y Ever in Armed Forces: Yes Hispanic: Yes No	/es No _ No <mark>Which Br Race</mark> :	ranch:		
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Usual Occupation: Ever a Police Officer in Texas: Y Ever in Armed Forces: Yes Hispanic: Yes No Informants Relationship to Decea Informants Name: First Informants Address: State: Zip: Please provide an email address/fax = Place of Death: City: *Certified copies of the Death Ce **If you need the cremains of you by signing on this line	VesNo NoWhich Brace: Race: sed: Ext:Phone # number to make funeral control of the c	ranch: Last Last Apt. #: 's: H ontract available Country 1st copy and te do you need ome other state	City:CC e for review: y: \$4 for each additate ? e or location, place	tional copy.

PLEASE FAX ALL COMPLETED FORMS TO 972-406-1480

AUTHORIZATION OR REFUSAL TO EMBALM AT FUNERAL ESTABLISHMENT OR OTHER LOCATION

Name of Licensed Funeral Establishment: North Dallas Funeral Home/cremation-online.com

Name of Deceased	Date of Death
	r direct cremations, see bottom of form)
The undersigned, understanding that e	embalming is not required by law except in certain special cases,
authorizes the funeral establishment to	utilize a licensed facility under the same general ownership and
	ers as agents or independent contractors or a commercial embalming
	d prepare the body of the deceased. The funeral establishment
	upon request, to the next-of-kin or person responsible for making final
	ddress, and license number of the facility where embalming occurred
	ne embalmer and any provisional licensee or mortuary student who
	supervision. The undersigned authorizes and directs the funeral
	provisional licensees), and mortuary students under the direct
	nployed by the funeral establishment, and the funeral establishment's
employees, independent contractors, a	and agents to care for, embalm and prepare the body of the decedent.
The undersigned acknowledges that the	iis authorization encompasses permission to embalm at the funeral
establishment or at another facility equ	ipped for embalming, including a school or college of mortuary
science.	
Signature of next-of-kin or	Date Signed
Person Responsible for making arra	ngements for final disposition
NOTE II (O) I (
	ticipate in embalming if permission is in writing and in
the possession of the Licensed Embalr	ner at the time of the procedure.
If Authorization for embalming is	oral complete the following:
I ocation of embalming disclosure was disc	ussed with next-of-kin or person responsible for making arrangements.
Authorization to embalm received from	assed with next of kill of person responsible for making arrangements.
Relationship to Deceased	
Time a.m. or p.m	. Date
Received by	mplote the following:
I hereby acknowledge that	has made a reasonable effort over a
period of at least three hours to obtain aut	norization to embalm the deceased. I take full responsibility for performing
embalming without permission. Times con	
Circotons and License # of Each almost	
Signature and License # of Embalmer	
REFUSAL TO EMBALM (Crema	
The undersigned, who represents the	deceased, hereby declares that having the legal authority,
REFUSES to give permission to emba	alm the above-named deceased individual.
X	
XSignature	Date

North Dallas Funeral Home/cremation-online.com

2710 Valley View Lane, Dallas, Texas 75234 - 972-241-9100

Authorizations of Disclosure Agreement

Deceased:	Date of Death:
according to only such se	that you have examined the service and merchandise items listed and found them to be correct and the arrangements selected. By signing this right you confirm that you are aware of your right to select rvices and merchandise as you desire and that you have the legal right to arrange the ation services for the deceased named herein.
The Federal and prohibits the funeral a	Trade commission Trade Regulation Rule on "Funeral Industry Practices" requires certain disclosures is misrepresentations. The following is a checklist we ask those we serve to read and sign to verify that trangement conference was conducted in compliance with the Rule. You who made the arrangements all and final disposition of the above-named decedent do herby attest to the following:
	given a General Price List effective on <u>08/04/16</u> prior to discussing funeral arrangements or n of any funeral goods or services.
*You were	given a Casket Price List effective on <u>08/04/16</u> prior to discussing caskets. given an Outer Burial Container Price List effective on <u>08/04/16</u> prior to
*You were *You were	ourial containers. advised that the law does not require embalming except in certain special cases. advised that there is no law that requires a casket for direct cremation or that any container, an alternative container, is required for direct cremation.
*You were discounts o No claims we effect that er remains for a substances. burial contain in connection	advised that the funeral home cost for the items may be different based on volume or cash of other professional /trade customs where permitted by state or local law. Here made to you as to the merchandise or services (embalming, casket, outer burial container) to the inbalming or the use of any merchandise available from us would delay the decomposition of the along term or indefinite time, or that any such merchandise would protect the body from gravesite. No representations or warranties were made to us about the protective features of caskets or outer ners other than those made by the manufacturer. The only warranties, expressed or implied, granted in with goods sold with the funeral service we arranged were the expressed written warranties, if any, the manufactures of such goods. No other warranties were extended to you.
(For use of p The undersig products or t Dallas Fune company, its owe a duty, I thereof broug with the fune	cation Agreement roperty not supplied by or purchased from the funeral director) gned hereby assume all liability arising out of the use of and funeral or burial merchandise or other the use of any motor vehicle supplied by or purchased from persons and/or firms other than North ral Home/cremation-online.com. The undersigned do hereby agree to indemnify and hold said officers, agents and employees and others who might be in privity with them, or to whom they might narmless from any and all claims, suits or causes of action, including attorney's fees for the defense ght by any person, firm or corporation, or motor vehicles, or other chattel property used in connection ral or alternate to it and final disposition of the body of the deceased named herein which has been surchased from a person and/or firm other than said funeral home.

Relationship to Deceased

Funeral Home Representative

Signature of Funeral Purchaser

North Dallas Funeral Home/cremation-online.com

2710 Valley View Lane, Dallas, TX 75234 * 972-241-9100

Proviso

*****PLEASE READ	CAREFULLY*****
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(Name of Deceased)		(Date of Death)	
BUSINESS DAYS TO CO available for you to pick up be mailed to you, we will r	S SIGNATURE ON A DEATH COMPLETE. You will be notified in a st the funeral home. Please not be responsible if they are losen during the arrangement confidence.	nmediately when certified of the that if you request the it in the mail. It is very im	death certificates are certified death certificates to portant that correct Vital
THE DEATH CERTIFICATE certificate is incorrect and	TE WILL TAKE A MINIMUM OF an amendment is required. We adequate information is given d	F 90 DAYS. Additional fee will not be held responsible	es are involved if a death ole for errors on the death
Texas has a 48 hour waiting will issue a cremation perrosigned. It is the policy of o	Process is required before other required ng period following death before nit, and the medical examiner w ur funeral establishments not to N TAKES A MINIMUM OF 5 TO	e cremation can be done urill not issue a permit untile do a cremation without a	unless the medical examiner I the death certificate is cremation permit.
notification from a represe remains are in our posses	ated Remains IUST BE PICKED UP BY THE Intative of our funeral home that sion. Due to limited storage spater the 30 (thirty) day grace po	the cremation has been pace and liability involved,	performed and the cremated
obituary you have us su Funeral Home will not be l	h obituary submission to any ne bmit must be approved by yo iable for mistakes made on any charge for obituary notices; the	u before it is placed for obituary notice submitted	publication. North Dallas I to papers on your behalf.
	e been transferred to our funera ill return them to you if you wish		ne. If we are in possession of
(Please initial)	Property - Accepted:	Dispose:	None
Date Signed:		-	

(Signature of Funeral Director)

(Signature of Next of Kin)

IMPORTANT INFORMATION

Please Read Carefully

NOTICE: This document MUST be signed by both the informant for the deceased and John P. Brooks, owner and President, BEFORE THE CREMATION WILL TAKE PLACE, without exception, to assure that the person contracting the services of John P. Brooks and Family understands and agrees to the information below.

1. It takes <u>no less</u> than 5 to 10 <u>business</u> days, sometimes longer, to complete the cremation process. Time starts on the first business day after receiving all vital information of the deceased from the family. The first step in the process is the doctor completing the death certificate. <u>We have no control over the doctor</u> who is to sign the death certificate. After the death certificate is signed a permit has to be requested from the medical examiner for the cremation. It can take 2 to 3 days to receive this permit. <u>We have no control over the medical examiner</u>.

***** We highly recommend if you are planning to have a memorial service and want your loved ones ashes present for that service, that you **do not make plans for that service** <u>UNTIL</u> you have **received the ashes.********

We cannot make any guarantees as to when the ashes will be ready for pickup.

- 2. All <u>death certificates</u>, <u>ashes</u> and <u>urns</u> are to be picked up at the <u>North Dallas Funeral Home</u>, <u>2710</u> Valley View Lane, Dallas, Texas 75234, 972-241-9100.
- 3. There is a **\$25.00 charge** for transferring ashes into each urn that is **NOT PURCHASED** from our funeral home.
- **4. When permits have been obtained for cremation, the informant will be notified, by phone, that the cremation is ready to be scheduled. The caller will, by policy, read a paragraph to the informant regarding scheduling cremation and at that time will be given a <u>FINAL opportunity to verbally give permission to have us proceed with cremation or to put cremation on hold</u>. After this phone call the cremation will be scheduled and take place, if permission is given, and there will be no other such notification.

FAX ALL DOCUMENTS TO: **** 972-406-1480****

NAME OF DECEASED:				
Agreed and understood:				
Informant for the deceased	Date			
John P. Brooks, Owner and President	 Date			
Funeral Director	Date			

Thank you for placing your trust in us. North Dallas Funeral Home/cremation-online.com

Dear Friend,

Thank you for choosing our family to assist you at this difficult time. To assist us reaching people more effectively, would you please take a moment to complete this simple form? Your response will be used for **our internal purpose and will remain confidential**. Thank you for your assistance and time.

Kindest Regards,

Phone Number of Informant

John P. Brooks President/CEO

<u>F</u>	<mark>Iow did you he</mark>	ar about us?	(Please compl	<mark>lete all that apply)</mark>
Newspaper	Radio	_ Television	Internet	_(which search engine)
Friend Na	me of Friend			
Yellow Pages	Circle One	AT&T - Yellow	Book - Verizon	- Other (name)
Hospice	Name of Hospice	2		
Church or Pastor	r Name	of church or pas	tor	
Other (please spe	ecify)			
		Service	s we offer:	
Video Tributes_	Video Streamin	gFlowers	_Balloon Release	eCateringMarkers
My F	uneral Direc	tor explaine	ed and offere	ed the above services
<u>X</u>				
Informant's Sign	nature		Funeral Dir	rector's Signature
Date			Date	
		E-Mail	Addresses	
				amily and friends so that we can
	list for our bereave			ch month:
Family and Frien	nds email addresse	es:		
Name of Deceas	<mark>ed</mark>			
Informant's Nan	ne & Relationship	to Deceased		

NORTH TEXAS FUNERALS AND CREMATIONS CREMATORY ("The Crematory") AUTHORIZATION FOR CREMATION & DISPOSITION

I, THE UNDERSIGNED, DO HEREBY CERTIFY, WARRANT AND REPRESENT THAT I AM THE PERSON WHO BY LAW HAS THE PARAMOUNT RIGIIT TO ARRANGE AND DIRECT THE CREMATION, PROCESSING AND DISPOSITION OF

(HEREAFTER REFERRED TO AS "THE DECEASED"),

AND THAT NO OTHER PERSON(S) HAS A SUPERIOR OR EQUAL RIGIIT OVER ME

I HEREBY REQUEST AND AUTHORIZE North Dallas Funeral Home/cremation-online.com (THE FUNERAL HOME),

Located at 2710 Valley View Lane, Farmers Branch, TX 75234

TO TAKE POSSESSION OF AND MAKE ARRANGEMENTS FOR THE CREMATION OF THE DECEASED AT:

NORTH TEXAS FUNERALS AND CREMATIONS CREMATORY

DATE OF DEATH:

TIME:

AM/PM

AM/PM

I AUTHORIZE THE CREMATORY TO RETURN THE CREMATED REMAINS OF THE DECEASED TO THE FUNERAL HOME.

I AUTHORIZE SHIPMENT VIA U.S. REGISTERED MAIL TO:

The cremation, processing and disposition of the remains of the deceased authorized herein shall be performed in accordance with all governing law, regulations, and policies of the crematory and funeral home due following terms and conditions. Human remains must be placed in a cremation container made of combustible materials provides a complete covering of the body is residuated to leakage or crillege is rigid for each bandling and protects the health and sefety.

and policies of the crematory and funeral home and the following terms and conditions. Human remains must be placed in a cremation container made of combustible materials, provides a complete covering of the body, is resistant to leakage or spillage, is rigid for each handling, and protects the health and safety of crematory personnel If a casket is used, the crematory is authorized to remove and dispose of handles, ornaments, and any other non-combustible items attached to the casket or cremation container prior to cremation. In the event the remains of the deceased are received by the crematory in a casket, or other container made of non-combustible material, I authorize the crematory to dispose of any non-combustible casket in any lawful manner it deems appropriate.

PACEMAKERS MAY CREATE A HAZARD WHEN PLACED IN A CREMATION CHAMBER. THE CREMATORY WILL NOT CREMATE ANY HUMAN REMAINS THAT CONTAIN ANY TYPE OF IMPLANTED MECHANICAL OR RADIOACTIVE DEVICE. IN THE EVENT THE REMAINS OF THE DECEASED CONTAIN SUCH A DEVICE, I HEREBY AUTHORUIZE THE FUNERAL HOME, ITS AGENTS AND EMPLOYEES TO REMOVE ANY SUCH ITEMS AT ITS DISCRETION. I UNDERSTAND THAT FAILURE ON MY PART TO NOTIFY THE FUNERAL HOME/CREMATORY OF SUCH IMPLANT COULD RESULT IN DAMAGE TO CREMATORY WORKERS AND EQUIPMENT AND I WILL BE HELD LIABLE.

Description of implanted mechanical device:	Disposition:				
*DECEASED DOES DOES NOT	CONTAIN ANY TYPE OF IMPLANTED MECHANICAL OR RADIOACTIVE DEVICE.				
AND EQUIPMENT AND I WILL BE RELD LIABLE.					

The cremation container containing the deceased will be placed in the cremation chamber and will totally and irreversibly be destroyed by prolonged exposure to intense heat and direct flame. I authorize the crematory to open the cremation chamber during the cremation process and reposition the remains of the deceased in order to facilitate a complete and thorough cremation. Certain items, including, but not limited to body prostheses, dentures, dental bridgework, dental fillings, jewelry, and other personal articles accompanying the remains of the deceased may be destroyed during the cremation process. I further authorize that if any items, other than the cremated remains are recovered from the cremation chamber; they may be separated from the cremated remains of the deceased and disposed of by the crematory. I hereby authorized the crematory to separate and remove from the cremation chamber, all non-combustible materials, including, but not limited to, hinges, latches, nails, jewelry and precious metal, and to dispose of such materials.

Following cremation, the cremated remains of the deceased, consisting primarily of bone fragments, will be mechanically pulverized to an unidentifiable consistency prior to placement in an urn or other container.

Unless an urn or container suitable for shipment is provided, the crematory will place the cremated remains in a container made of plastic and covered with cardboard, which is destructible, and will not be held liable for any damages that might occur during shipment In the event this container, or provided urn, is insufficient to accommodate all of the cremated remains, any excess cremated remains will be placed in a secondary container and returned to the funeral home, together with primary container or urn.

I UNDERSTAND AND ACKNOWLEDGE, THAT EVEN WITH THE EXERCISE OF REASONABLE CARE, AND THE USE OF THE CREMATORY'S BEST EFFORTS, IT IS NOT POSSIBLE TO RECOVER ALL PARTICLES OF THE CREMATED REMAINS OF THE DECEASED AND THAT SOME PARTICLES MAY INADVERTENTLY BECOME COMMINGLED WITH PARTICLES OF OTHER CREMATED REMAINS REMAINING IN THE CREMATION CHAMBER AND/OR DEVICES USED TO PROCESS THE CREMATED REMAINS. I HEREBY AUTHORIZE THE CREMATORY TO DISPOSE OF SUCH PARTICLES IN ANY LAWFUL MANNER DEEMED APPROPRIATE.

I agree to indemnify and hold the crematory, the funeral home, their affiliates, agents, employees, and assigns harmless from any and all loss, damages, liability or cause of action (including attorney's fees and expenses of litigation) in connection with the cremation of cremated remains authorized herein, or my failure to correctly identify the remains of the deceased, disclose the presence of any implanted mechanical devices, or take possession of, or make permanent arrangements for, the disposition of such remains.

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TA TA					ASED
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NORTH TEXAS FUNERALS AND CREMATIONS CREMATORY ("The Crematory") AUTHORIZATION FOR CREMATION & DISPOSITION

SIGNATURE OF PERSON(S) AUTHORIZING CREMATION AND DISPOSITION

I warrant that all representation and statements made herein are true and correct and that I have read and understand the provisions contained in this document. As authorizing agent, I have the right to authorize the cremation and am not aware of any person with a superior or equal priority right; or if another person bas an equal priority right all reasonable efforts to contact that person has failed and believe that person would not object to cremation and I agree to indemnity and hold harmless the funeral home and the crematory for any liability arising from performing the cremation without that person's authorization.

SIGNATURE X	<u>relationsihp</u>	DATE
SIGNATURE	RELATIONSIHP	DATE
SIGNATURE	RELATIONSIHP	DATE
SIGNATURE	RELATIONSIHP	DATE
FUNERAL DIRECTOR:	LICENSE #:	
Notary Statement (The le	egal next-of-kin needs to sign this page	(ONLY) before a notary)
Subscribed and sworn to before me, on the_	day of	20
Notary Public		
State of	, County of	
My Commission Expires		
Identification As authorizing agent I acknowledge that I: (1)	Initial)	
(1) Viewed the deceased	Date:	Time:
(2) Viewed a picture of the deceased:		
(3) Waived the right to identification:		
AUTHORITY	TO CREMATE - JUSTICE O	
Name:	Address:	
	Age:	
Sending Funeral Home	Funeral Director	
I,		
STATE OF, DO HEREBY CERTIF	FY THAT AN AUTOPSY (WAS PERFORME	O) (NOT PERFORMED) ON THE DECEASED
BODY OF	_ WHOSE DEATH OCCURRED ON THE	DAY OF 20,
IN PRECINCT NO, COUNTY OF	, STATE OF	, AND I FURTHER CRETIFY THAT
SAID BODY CAN BE LAWFULLY CREMATED.	GIVEN UNDER MY HAND THIS DA	Y OF,
PRECINCT NO, COUNTY OF	, STATI	E OF